

# **BABU BANARSI DAS INSTITUTE OF TECHNOLOGY, GHAZIABAD**

7<sup>th</sup> Stone from Ghaziabad on NH- 58, Delhi-Meerut Road, Ghaziabad

Date:22/10/2019

Ref No.: 12/10/2019

## **Campus Recruitment Drive of “Acelerar Technologies” for B.Tech All Branches (CS/EC/EE/ME/CE) students 2020 Pass outs**

Acelerar Technologies is going to conduct a Campus Recruitment Drive for B.Tech All Branches (CS/EC/EE/ME/CE) students 2020 Pass outs on 23<sup>rd</sup> October 2019, Wednesday at BBDIT Ghaziabad.

The details are as mentioned below:

<b>Organization Name</b>	Acelerar Technologies
<b>About the Organization</b>	<p>Acelerar Technologies is a Knowledge Process Outsourcing Company. The company is a global brand offering business process outsourcing solution encompassing talent resource pools, deep industry insight and organizational efficiency, thus driving revenue-oriented results for your business.</p> <p>Acelerar Technologies facilitates sustainable value growth, process streamlining and delivers higher performance rate to help you achieve notable business growth. Our wide range of service offerings manifest fine-tuned operational performance, process efficiency and competitive individuality for our clients.</p>
<b>Website</b>	<a href="http://www.acelerartech.com">www.acelerartech.com</a>
<b>Job Profile</b>	<ul style="list-style-type: none"><li>• This position consists of complete back-end duties or operations (Virtual Assistant Projects)</li><li>• Virtual Research Assistant, Social Media Marketing/Management, Virtual Admin Assistant, Ecommerce processing, Market Research/Intelligence, Email etc.</li><li>• Updating online databases, working on Excel, Word and creating documentation.</li><li>• Experience in transcription/ Proof reading/ Editing and can handle correspondence</li><li>• Supporting top executives and professionals from Fortune 1000, Fortune 500 clients and small and medium sized companies mainly in US and Europe.</li></ul>
<b>Job Designation</b>	<ul style="list-style-type: none"><li>• VIRTUAL ASSISTANCE Executive</li><li>• PROCESS ASSOCIATE Executive</li></ul>
<b>Place of Joining</b>	Noida
<b>Salary</b>	INR 1.80 - 2.40 Lac / Annum
<b>Date and Time of Event</b>	23rd October 2019, Wednesday, 09:30 AM
<b>Venue of Event</b>	BBDIT Seminar Hall,
<b>Eligible Courses, Branch and Year</b>	All B.Tech (CS/EC/EN/ME/CE) 2020 Pass outs
<b>SELECTION PROCESS</b>	Aptitude Written Test -45 Min (23 <sup>rd</sup> October 2019) Pre-Placement Talk, Group Discussion, Personal Interview – Technical & HR (Process will be done after Diwali)

**Note:** All eligible students are advised to assemble on time in seminar hall. It is mandatory. Students are required to dress formally and should carry their College ID cards, two sets of resumes.

**Regards**

**Prashant Sharma**

**Head- T&P**

Copy to: -

The Director, BBDIT – For kind Information

The Executive Director, BBDIT- For kind Information

The Dean Academics, BBDIT- For kind Information

All HoD B.Tech – For kind Information and for motivate to students

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